



2020 Royalty Program

Regulations, Requirements, & Application

Due July 8, 2019

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1. Introduction

The Weld County Fair Royalty Contest consists of an application, modeling, public speaking, and personal interview. This contest is open to any Weld County 4H or FFA members in good standing. Your standing will be verified.

I. Welcome

Welcome to the Weld County Fair Royalty Program. We are happy to have you as a potential candidate!

The Weld County Board of Commissioners and the Weld County Fair Board are proud of the Weld County Fair that began in 1918. Together, we work to continue the strong tradition that the fair holds in our community as a valuable community event. The royalty program is an integral part of the fair experience and we are happy you are wanting to join us in the experience!

II. Purpose of the Royalty Program

The purpose of the Weld County Fair Royalty Program is to promote and support the Weld County Fair, while providing an opportunity for leadership development.

III. General Information

- ❖ The Weld County Fair Board and Royalty Committee have complete authority over the royalty program, events, and activities.
- ❖ The Weld County Fair Board, and its representative, reserve the right to hold a judged contest to select a Royalty Court in accordance with royalty rules. The Fair Board has ultimate authority over the royalty contest, contestants, crowned Royalty and others involved.
- ❖ Royalty and parents/guardians must comply with the Weld County Fair rules and regulations set by the Fair Board.
- ❖ The year of the reign is October 1, 2019 to September 31, 2020.
- ❖ Please read all paperwork thoroughly.
- ❖ Complete the application typed.
- ❖ Please keep a copy of the royalty program requirements and contest application for your reference.
- ❖ The Royalty Court may consist of: Queen/King and 2 Attendants

IV. Mandatory Orientation

- **Mandatory orientation will be held on July 14th from 1:00 pm to 4:00 pm in the 4H Building at Island Grove Regional Park. All applicants MUST attend.**
- This is a detailed overview of the reigning year's commitments, activities, and appearances.

2. Royalty Contest

I. Eligibility Requirements

- Applicants must be between the ages of 13 and 18 as of December 31st of the reigning year.
- The Royalty Court will be selected by a panel of judges.

- Applicants must continue as an active member in a Weld County 4-H Club or FFA Chapter, and exhibit at the 2019 and 2020 Weld County Fairs.
- Applicants must be single and may not have any children or criminal history.
- A completed application is due July 8, 2019 – received in the Extension Office located at 525 N 15th Avenue, Greeley CO 80631 by 5:00 pm.
- Use of tobacco, alcohol, or drugs is prohibited by the Royalty during contest and reign. Violations will result in the Royalty being relieved of their duties by the Royalty Coordinator and Weld County Fair Board.
- In the event the Royalty Court desires to be horseback at any events, the topic must be addressed with the Royalty Committee at their first meeting held in November.
- No friends, male or female, are allowed to tag along with Royalty while they are serving in an official capacity.
- Contestants cannot hold additional titles that may conflict with the Weld County Fair Royalty responsibilities during their reign. Current Weld County Fair Royalty is allowed to tryout consecutively.

I. Contest Rules and Proceedings

- ❖ Deadline for the application is July 8, 2019. No applications will be accepted after the July 8th deadline.
- ❖ The royalty contest will be held before and during the fair.
- ❖ The royalty contest will consist of an application, modeling, prepared speech, impromptu speech, personal interview, appearance, and public interactions during the fair. Points will be awarded by the judges in each category.
- ❖ Royalty selected will be introduced at the 2019 Awards Ceremony at the Weld County Fair barbecue on July 28th.
- ❖ If selected Queen/King, a contestant may not participate again.
- ❖ Any issues that may arise during the contest are to be reported directly to the Royalty Committee. Conduct deemed unbecoming to the program will lead to disqualification.
- ❖ All Royalty applicants and parents are required to sign the application.
- ❖ Chosen Royalty and parents will have to sign a Weld County Fair Royalty Contract and Volunteer Release Form.
- ❖ Dress for the Weld County Fair competition will consist of clean, professional attire. Boots and hats are optional.
- ❖ Provided contestant badges must be worn during all fair hours; exceptions include when showing projects and after hours.
- ❖ Parents and guests are encouraged to watch the speeches.
- ❖ Parents and guests will at no time be allowed to interfere with the judging process.
- ❖ There will be specific times and places contestants are expected to work with current Royalty during the fair. Please adhere to the schedule you are given.
- ❖ The Royalty Committee reserves the right to reject any applicant whose behavior is inappropriate.

I. Judging Criteria

- Judges are instructed as to the type of Royalty the Weld County Fair Board is seeking.
- Each contestant will be evaluated on the following areas:
 - Personality

- School and Community Activities
 - Overall Appearance (including poise and grooming)
 - Knowledge of 4H and/or FFA and the Weld County Fair
 - Fashion Revue Modeling
 - Answers two (2) Impromptu Questions
 - Personal Interview
 - Prepared Speech
 - Demeanor and appearances throughout the entire fair
- Each contestant will be evaluated on the preparation and presentation of a prepared speech. The speech topic will be *“What developmental skills and experiences can 4H/FFA provide to youth in the county?”*
 - All contestants must prepare a 3 to 5-minute speech. Speeches and impromptu questions will be presented on July 26th at the Senior Day event, sponsored by Noble Energy, held at the Pavilion. The specific time for you to present your speech will be given to you in advance.
 - Modeling judging will be during the 4-H Fashion Revue, held Wednesday July 17th in the 4H Building, beginning at 7:00 pm; arrive at 6:30 pm dressed appropriately and prepared to model. Please also compose a 2-minute biography about yourself.
 - The 2020 Royalty Court will be selected by a scoring method; those with the highest scoring points from the judges in all evaluated areas will be favored for appointment. Contestants must at least meet the minimum judging score to be appointed to the Royalty Court.

Parent/Guardian Initials _____

Applicant Initials _____

3. Royalty Commitment and Responsibilities

Royalty members represent the Weld County Fair as spokespersons. They are easily recognized on a daily basis. Therefore, Royalty and parents/guardians must always be respectful, organized, helpful, and friendly. As changes in plans and events occur, sometimes with short notice, each person is expected to handle situations in a courteous manner.

- The Weld County Fair Royalty will reign from October 1, 2019 through September 31, 2020.
- The official coronation of the 2020 Royalty will be at the October 7th, 2019 Weld County Fair Board meeting.
- Royalty will be required to dress in attire that is selected by the Royalty and Committee.
- Royalty must be available throughout the year for personal appearances, interviews, and functions scheduled by the Weld County Fair Royalty Committee.
- Royalty may not hold a similar position that carries responsibilities which conflict with their duties as Weld County Fair Royalty.
- Royalty will be expected to secure donations in support of the program. Each member of the court is expected to collect a minimum of \$750.00.
- Royalty is always expected to look their best, be well groomed, and dressed in designated royalty attire as discussed by the Royalty Committee. They are to present a pleasant personality with maturity, respect, and appropriate attitude in all situations. Royalty will represent the Weld County Fair and its related activities in a cooperative and professional manner.
- Royalty are required to attend scheduled monthly meetings. The meetings will be held the first Wednesday of each month at 7 pm. **Parents are required to attend each monthly meeting.**
- A yearly expense report from each Royalty participant must be submitted by November 13, 2020 for reimbursement not to exceed \$400.00 for mandatory appearances. If the report is not received by this date, reimbursement is forfeited.
- Each Royalty is allowed 3 absences from required events throughout the year. If a member is absent more than 3 times, the member must go before the Royalty Committee and explain the reason for missing more than 3 events. The Committee has the right to impose consequences.
- Royalty must give a 24-hour notice if they cannot participate in a planned function. If a 24-hour notice is not given and acknowledged, consequences may be imposed by the Royalty Committee.
- Phone calls, emails, and/or text messages from the Royalty Committee should be acknowledged within 24 hours, unless otherwise noted in the message.
- Royalty will organize and run "Royalty for a Day" at the Weld County Fair. This includes setting the agenda for the day – planning, pictures, crafts, snacks, and coordination of responsibilities.
- Each Royalty member is required to write an article for the Royalty Corner, which appears in the monthly Weld County 4H newsletter. These articles are to be emailed to the Royalty Coordinator and Extension Office by the 10th of the previous month. The Royalty will receive a schedule before their reign begins in November. The schedule will outline who is responsible each month for submitting their article. If a Royalty Member does not submit an article, the consequence is equal to an absence.
- All Royalty must attend the October Weld County Fair Board meeting for official coronation and the July meeting for fair preparation. If a Royalty Member misses a scheduled fair board meeting, it is considered an absence.
- If a problem arises between the Royalty, chain of command to solve the problem is:

1. Talk directly to the other person(s) involved
 2. Talk to the Royalty Committee
 3. Talk to the Royalty Coordinator
 4. Talk to the Royalty Committee's Designated Fair Board Member
 5. Talk to the Weld County Fair Board
- Once selected, Royalty are expected to fulfill their obligations. The Royalty Committee reserves the right to relieve any Royalty of their title if there are violations of the rules as presented in the Regulations and Rules document. If a Royalty Member does not attend required events, the Committee and/or the Fair Board has the right to terminate their reign and require the return of all provided attire and items associated with their reign.

I. Public Behavior

- Each Royalty member must always be on his/her behavior while holding a Royalty title. People recognize Royalty wherever they are, at any time of day. Royalty members must be dressed appropriately.
- No swearing, smoking, alcohol consumption, use of any tobacco products, and inappropriate social media while representing the Weld County Fair. Failure to comply with this rule may result in relinquishment of title at the discretion of the Royalty Committee and Weld County Fair Board.
- Online behavior, including social media, cannot contain any material that exploits or compromises the expectations of the Weld County Fair Royalty titles. This includes all social media, email, phone, and all other means of communication. Any online posts brought to the committee from concerned community members will be addressed with the individual. Any inappropriate postings may result in relinquishment of the Royalty title at the discretion of the Royalty Committee.
- All Royalty shall dress appropriately in designated western attire, including tiara, sash, belt, buckle, and hat at all appearances and events, unless otherwise stated. Royalty is to be at the event on time and in dress. Remember, you represent the Weld County Fair.
- The Royalty will refrain from any public display of affection.
- Loud, disruptive, inappropriate language or behavior will not be tolerated.
- Use of cell phones is not allowed during official appearances. The result could be relinquishment of title; the matter will be addressed with the Royalty Committee.

II. Gratitude

- Royalty is expected to write thank you notes when, and to whom, it is necessary and as soon as possible. The Committee can be consulted for lists and recipients.
- All sponsor thank you notes, and photographs will be delivered in a timely manner.

III. Fundraising

- The Royalty Program is funded as part of the Weld County Fair budget.
 - Budgeted expenses of the Royalty Program are the responsibility of the Weld County Fair Board.
 - Budget items may include clothing, buckles, contest expenses, parade entries, crowning expenses, and mileage.
- Royalty can raise funds for additional items not include in the budget. Expenses beyond budgeted expenses are the responsibility of individual participants.

- All monetary donations need to be payable to the Weld County Fair and taken to the Weld County Fair Coordinator within one week of receiving the funds.
- Any donated funds that are not used during the current year's reign will be rolled over to support the next year's royalty court.
- Royalty will be expected to secure donations of \$750.00 each to support the program and their reign.

IV. *Expenses*

- Royalty are expected to provide their own transportation to and from events and meetings.
- Each member can submit a travel expense reimbursement at a rate of \$0.34 per mile, up to a maximum of \$400.00 for mandatory appearances. Reimbursement request is due by November 13, 2020.

I. *Chaperones*

- Royalty will be supervised by chaperones. Chaperones may include: Royalty Committee members, Fair Board members, parents or guardians, and/or official chaperones. The chaperones may be designated by the Royalty Committee or the Fair Board.
- Royalty are not to go anywhere without permission of their chaperone when on duty.
- Chaperones are in charge of all Royalty at each event.
- If any member of the Royalty cannot comply with the directions of the appointed chaperone(s), it will be addressed by the Royalty Committee. An appropriate action will be taken.

II. *Sample of Events*

- Royalty Meetings (*required*)
 - October 2, 2019
 - November 6, 2019
 - December 4, 2019
 - January 8, 2020
 - February 5, 2020
 - March 4, 2020
 - April 1, 2020
 - May 6, 2020
 - June 3, 2020
 - July 8, 2020
 - August 5, 2020
 - September 2, 2020
- Fair Board Meetings (*required*)
 - October 7th, 2019 (coronation)
 - June 1st, 2020 (pre-fair)
- Weld County Fair (*required*)
 - July 20-27, 2020
- Animal ID Days (*required*)
 - Beef ID Day – February
 - Lamb/Goat ID Days – May
- Greeley Stampede (*required*)

- June – July
- National Western Stock Show *(required)*
- **Presentation of Fair Book to Board of County Commissioners *(required)***
 - January
- 4H Recognition Night *(required)*
 - October
- Parades
 - November-September; TBD

III. Typical Fair Week

Sunday

Royalty for a Day

Dog Show

Monday

Interview Judging

Tuesday

Open Division
Judging

Weld County Bred
and Fed Market
Goat Show

Wednesday

Market Goat
Show

Thursday

Dairy Classes
Dairy Heifer Sale
Market and
Breeding Goat
Show
Blow-N-Go Beef
Showmanship

Friday

Market and
Breeding Beef
Show

Nobel Senior Day

Saturday

Swine Show
Rabbit Show
Poultry Show
Pavilion Activities

Sunday

All-Around
Showmanship
Bucket Calf Show
Parade
Barbeque
Awards Program

Monday

Buyers Lunch
Junior Livestock
Auction

Parent/Guardian Initials _____

Applicant Initials _____

4. Parents/Guardians

- Parents are responsible for getting their child to each event and ensuring he/she is prepared for the event.
- Parents must be available to assist the Royalty Coordinator and Committee, if requested.
- There may be events during the reign where parents are not needed.
- Parents are required to attend monthly meetings and activities as designated.

5. Royalty Committee

I. Chair/Co-Chair

- The Coordinator works closely with the Royalty Committee, Fair Board, Fair Coordinator, Royalty, and their parents.
- The Coordinator may not be a parent/relative or guardian of current reigning Royalty.
- The Coordinator works with the Royalty Committee to plan, organize, and address situations, questions, and/or changes that need to be made to the Royalty Program.
- The Coordinator is responsible to report any issues with the Royalty Committee to the designated Fair Board member for assistance with resolution.
- The Coordinator will schedule meetings as needed.
- The Coordinator will provide a schedule of due dates for articles that will be printed in the monthly Weld County 4-H Newsletter.

II. Committee Members

- Each committee member will be given specific duties.
- Committee Members work closely with the Royalty Coordinator, Royalty Court, and parents.
- Committee duties include, but are not limited to:
 - Planning appearances for Royalty
 - Preparing and sending in entry forms as required and coordinating all participants for each event.
 - Planning, preparing, and coordinating appearances for the participants.
 - Scheduling times with the photographer.
 - Working with the Weld County Fair Secretary preparing newspaper articles.
 - Ordering royalty attire and necessities.
 - Coordinating shopping events with Royalty and parents
 - Approving all royalty attire.
 - Designating clothing to be worn at each event.

- Organizing and running the royalty contest, including updating the guidelines, judges' sheets, and schedule judges as required.
- Coordinating Royalty activities with various Weld County Fair event leaders to ensure the fair events run smoothly and that Royalty members are prepared to carry our duties.
- Each member serves as a mentor to Royalty in public speaking, event behavior and manners, proper etiquette, and seeking assistance as needed.
- Every member is required to attend royalty meetings.
- All members must help royalty in organizing and running "Royalty for a Day" at the Weld County Fair.

Applicant Signature _____

Parent/Guardian Signature _____

Weld County Fair Royalty Application

Name _____ Phone _____

Address _____

Date of Birth _____ Age _____ Email Address _____

Parent(s) Name(s) and Address _____

School Attending _____

Year of Graduation _____

Projects exhibited at previous Weld County Fair _____

Organizations and Clubs _____

Name of 4-H Organizational Leader or FFA Advisor _____

Office(s) held in any organization _____

Special awards or honors _____

Hobbies _____

Future plans _____

*Please list three (3) references whom you intend to ask for a letter of reference, including your 4H organizational leader or FFA advisor. Please give each individual a copy of the reference information letter that must be received by July 8, 2019 at the Extension Office. **It is the applicant's responsibility to make sure that letters have been submitted.***

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Weld County Fair Royalty
Letter of Reference

DEADLINE: July 8, 2019

SUBMIT FORM DIRECTLY TO:

Weld County Fair
Attn: Royalty Committee
525 N 15th Avenue
Greeley CO 80631

For _____ Weld County Fair Royalty Applicant.

1. What abilities have you seen exhibited in this individual which would qualify them to be Weld County Fair Royalty (i.e. poise, appearance, confidence, responsiveness, personality)?

2. What experiences has this individual had that would make them knowledgeable of the Weld County Fair and 4-H/FFA?

3. Additional information you would like to share with the judges in considering this applicant.

Letter of Reference written and submitted by _____

Affiliation to applicant _____

Weld County Fair Royalty
Letter of Reference

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Greeley CO 80631

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1. What abilities have you seen exhibited in this individual which would qualify them to be Weld County Fair Royalty (i.e. poise, appearance, confidence, responsiveness, personality)?

2. What experiences has this individual had that would make them knowledgeable of the Weld County Fair and 4-H/FFA?

3. Additional information you would like to share with the judges in considering this applicant.

Letter of Reference written and submitted by _____

Affiliation to applicant _____

Essay and Photo Form

Name _____

Photo

(please include a recent photograph of yourself)

In *150* words or less, please explain why you would like to be selected as Weld County Fair Royalty.