



Royalty
Program,
Regulations and
Requirements
Application
For 2019
Royalty Candidates
Due June 29, 2018

Effective: June 6, 2016

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1. INTRODUCTION

The Weld County Fair Royalty Program consists of an application, public speaking, personal interview, and modeling and is open to any Weld County 4-H member or FFA member in good standing. **Your standing will be verified.**

1.1 WELCOME

Welcome to the Weld County Fair Royalty Program. We are happy to have you as a potential candidate!

The Weld County Board of Commissioners and the Fair Board are proud of the Weld County Fair that began in 1918. Together, we work to continue the strong tradition that the fair holds in our community as a valuable community event. The Royalty program is an integral part of the fair experience and we are happy you are wanting to join us in the experience!

1.2 PURPOSE OF THE ROYALTY PROGRAM

The purpose of the Weld County Fair Royalty Program is to promote and support the Weld County Fair while providing an opportunity for leadership development.

1.3 GENERAL INFORMATION

- ❖ The Weld County Fair Board and Royalty Committee have complete authority over the royalty program, events and activities.
- ❖ The Weld County Fair Board, and its representative, reserve the right to hold a judged contest to select a royalty court in accordance with royalty rules. The Fair Board has ultimate authority over the royalty contest, contestants, crowned royalty and others involved.
- ❖ Royalty and parents/guardians must comply with the Weld County Fair rules and regulations set by the Fair Board.
- ❖ The year of the reign is January 1 to December 31 of that year.
- ❖ Please read all paperwork thoroughly.
- ❖ Complete the application typed.
- ❖ Please keep a copy of the royalty program requirements and contest application for your reference.
- ❖ The Royalty Court may consist of Queen/King, Attendant and Princess/Prince or any variation thereof.
- ❖ The Royalty Contest must have a minimum of 5 applicants or the contest will not be held. If there are 5 applicants the application process will be closed. In the event there are not 5 applicants by the June 29th deadline late application will be accepted until 5:00 pm Friday, July 6th. No applications will be accepted after the July 6th deadline.

1.4 MANDATORY ORIENTATION

- Mandatory Orientation will be held on July 8th from 1:00 pm to 4:00 pm in the Outrider Building at Island Grove Regional Park. All applicants **MUST** attend.
- Mandatory Orientation - a detailed overview of year's commitments, activities and appearances.

2. ROYALTY ELIGIBILITY REQUIREMENTS

- ❖ Royalty consists of Princess ages 11 to 14; Attendant and Queen selected from ages 15 to 18.
- ❖ Applicants must be between the ages of 11 and 18 as of December 31st of the reigning year.
- ❖ The Royalty Court will be selected by a panel of judges.
- ❖ Applicants must continue as an active member in a Weld County 4-H Club or FFA Chapter and exhibit at the 2018 and 2019 Weld County Fairs.
- ❖ Applicants must be single and may not have any children or criminal history.
- ❖ A completed application is due June 29, 2018 – received in the Extension Office located at 525 N 15th Avenue, Greeley, CO 80631 by 5:00 pm. There must have a minimum of 5 applicants or the contest will not be held. If there are 5 applicants by June 29th applications close. If there are not 5 applicants by the June 29th d late applications will be accepted until 5:00 pm Friday, July 6th. No applications will be accepted after the July 6th deadline.
- ❖ Use of tobacco, alcohol or drugs is prohibited by the Royalty during reign. Violations will result in the royalty being relieved of their duties by the Fair Board.
- ❖ In the event the Royalty Court desires to ride horseback at any events the topic must be addressed with the Royalty Committee at their first meeting held in September.
- ❖ No friends, male or female, are allowed to tag along with royalty while they are serving in an official capacity.
- ❖ Contestants cannot hold additional titles that may conflict with the Weld County Fair Royalty responsibilities during their reign. Current Weld County Fair Royalty is allowed to tryout consecutively.

Parent/Guardian Initials _____ **Contestant Initials** _____

3. CONTEST RULES AND PROCEEDINGS

- ❖ Deadline for the application is June 29, 2018. The Royalty Contest must have a minimum of 5 applicants or the contest will not be held. If there are 5 applicants the application will be closed. In the event there are not 5 applicants by the June 29th deadline late application will be accepted until 5:00 pm Friday, July 6th. No applications will be accepted after the July 6th deadline.
- ❖ The royalty contest will be held before and during the fair.
- ❖ ***The Royalty contest will consist of an application, prepared speech, impromptu speech, modeling, personal interview, appearance and public interaction during the fair. Points will be awarded by the judges in each category.***
- ❖ Royalty for 2019 will be presented at the Awards Ceremony following the barbeque during the Fair.
- ❖ If selected Queen/King, a contestant may not participate again.
- ❖ Any issues that may arise during the contest are to be reported directly to the Royal Committee. Conduct deemed unbecoming to the program will lead to disqualification.
- ❖ All royalty applicants and parents are required to sign the application.
- ❖ Chosen royalty and parents will have to sign a Weld County Fair Royalty Contract and Volunteer Release Form.
- ❖ Dress for the Weld County Fair competition will consist of professional attire. Boots and hats are optional.
- ❖ Parents and guest are encouraged to watch the speeches and modeling part of the contest.
- ❖ Parents and guests will at no time be allowed to interfere with the judging process.
- ❖ There will be specific times and places contestants are expected to work with current Royalty during the fair. Please adhere to the schedule you are given.
- ❖ The Royalty committee reserves the right to reject any applicant whose behavior is inappropriate.

4. JUDGING CRITERIA

- Judges are instructed as to the type of royalty the Fair board is seeking.
- Each contestant will be evaluated on the following areas:
 - personality
 - school and community activities
 - overall appearance (including poise and grooming)
 - knowledge of 4-H and/or FFA and the Weld County Fair
 - answers two impromptu questions
 - personal interview
 - prepared speech
 - modeling
- Each contestant will be evaluated on the preparation and presentation of a prepared speech. The speech topic will be “Looking forward, how can all youth be encouraged to participate in 4-H/FFA and County Fair?” Examples: town youth; country youth; non-animal projects; open projects or family fun day.
- All contestants must prepare a 3 to 5 minute speech. Speeches and impromptu questions will be presented on July 27th at the Senior Day event sponsored by Noble Energy held at the Pavilion. The specific time for you to present your speech will be given to you in advance.
- Modeling judging will be during the 4-H Fashion Review held Wednesday, July 18th in the 4-H Building beginning at 7:00 pm. Compose a 2 minute biography about yourself to be read during your modeling. Please arrive at 6:30 pm appropriately dressed and prepared to model

5. ROYALTY COMMITMENT and RESPONSIBILITIES

Royalty members represent Weld County Fair as spokespersons. They are easily recognized on a daily basis. Therefore, Royalty and parents/guardians must always be respectful, organized, helpful and friendly. As changes in plans and events occur, sometimes with short notice, each person is expected to handle situations in a courteous manner.

- The Weld County Fair Royalty will reign from January 1, 2019 through December 31, 2019.
- Royalty selected will be introduced at the 2018 Awards Ceremony at the Weld County Fair BBQ. The official coronation of the 2019 Royalty will be at the January 2019 Fair Board meeting.
- Royalty will be required to dress in attire that is selected by the Royalty and Committee.
- Royalty must be available throughout the year for personal appearances, interviews and functions scheduled by the Weld County Fair Royalty Committee.
- Royalty may not hold a similar position that carries responsibilities which conflict with their duties as Weld County Fair Royalty.
- Royalty will be expected to secure donations in support of the program. Each member of the court is expected to collect \$750.00.
- Royalty is expected to look their best at all times, be well groomed and dressed in designated royalty attire as discussed by the Royalty Committee. They are to present a pleasant personality with maturity, respect and appropriate attitude in all situations. Royalty will represent the Fair and its' related activities in a cooperative and professional manner.
- Royalty are required to attend scheduled monthly meetings. The meetings will be held the first Wednesday of each month. ***Parents are required to attend each monthly meeting.***
- A yearly expense report from each royalty participant must be submitted by January 10, 2020 for reimbursement not to exceed \$400.00 for mandatory appearances. If the report is not received by that date reimbursement is forfeited.
- Each Royalty is allowed 3 absences from required events throughout the year. If a member is absent more than 3 times, the member must go before the Committee and explain the reason for missing more than 3 events. The Committee has the right to impose consequences.

- Royalty must give a 24 hour notice if they cannot participate in a planned function. If a 24 hour notice is not given and acknowledged, consequences may be imposed by the Royalty Committee.
- Phone calls, e-mails and/or text messages from the Royalty Committee should be acknowledged within 24 hours unless otherwise noted in the message.
- Royalty will organize and run “Royalty for a Day” at the Weld County Fair. This includes setting the agenda for the day - planning, pictures, crafts, and snack and coordination of responsibilities.
- Each royalty member is required to write an article for the Royalty Corner, which appears in the monthly Weld County 4-H newsletter. Those articles are to be e-mailed to the committee chair or other designated person by the 10th of the previous month. (For the January 2019 newsletter the article is due December 10, 2018, February article due January 10) The Royalty will receive a schedule before their reign begins in January. The schedule will outline who is responsible monthly for submitting their article. If a Royalty member does not submit an article, the consequence is equal to an absence.
- All Royalty must attend the January Fair Board meeting for official coronation. Each Royalty member will attend monthly Fair Board meetings to report on activities and events attended during the previous month and present a written report – outline provided by the Committee. The Royalty will rotate attending Fair Board meetings. The Royalty will receive a schedule before their reign begins in January so they know which month to attend. If a royalty member is unable to attend a meeting, they may trade with another royalty member and must notify the Chair of the Royalty Committee of the change. If a Royalty member misses a scheduled Fair Board meeting and does not attempt to trade with another member it will be considered an absence.
- If a problem arises between the royalty, chain of command to solve the problem is:
 1. Talk directly to the other person(s) involved stating the problem with “I comments”
 2. Talk to a Royalty Committee member
 3. Talk to Fair Coordinator
 4. Talk to the Royalty Committee at the next regularly scheduled meeting
 5. Talk to the Weld County Fair Board Executive Committee
 6. Talk to the Weld County Fair Board
- Once selected, Royalty are expected to fulfill their obligations. The Royalty Committee reserves the right to relieve any royalty of their title if there are violations of the rules as presented in this Regulations and Rules document. If a royalty member does not attend required events the committee and/or the Fair Board has the right to terminate their reign and require the return of all provided attire and items associated with their reign.

6. TRANSPORTATION AND EXPENSES

- Royalty are expected to provide their own transportation to and from events and meetings.
- Each member can submit a travel expense reimbursement request at a rate of .34 per mile up to a maximum of \$400.00 for mandatory appearances. Optional appearances are the responsibility of each individual. Reimbursement request is due by January 10th of the following year.

7. CHAPERONES

- Royalty will be supervised by chaperones. Chaperones may include Royalty Committee Members, Fair Board members, parents or guardians and/or official chaperones. The chaperones may be designated by the Royalty Committee or Fair Board.
- Royalty are not to go anywhere without permission of their chaperone.
- Chaperones are in charge of all Royalty at each event.
- If any member of the Royalty cannot comply with the directions of the appointed chaperone(s), it will be addressed by Royalty committee. An appropriate action will be taken.

8. PARENTS/ GUARDIANS

- Ensures that Royalty is prompt and properly prepared for each appearance.
- Responsible for getting their child to each event and ensuring he/she is prepared for the event.
- Be available to assist Royalty Coordinator and Committee if requested.
- There may be events during the course of the reign where parents are not welcome.
- Attend monthly meetings and activities as designated.

9. ROYALTY COORDINATOR

- Works closely with the Royalty Committee, Fair Board, Fair Coordinator and Secretary, Royalty and their parents.
- Royalty Coordinator may not be a parent/relative or guardian of current reigning Royalty.
- Work with the Weld County Fair Board to plan, organize and address situations, questions, and/or changes that need to be made.
- Responsible to report any behavior issues to the Weld County Fair Board.
- Will schedule meetings as needed.
- Will provide a schedule for Royalty to attend Fair Board meetings
- Will provide a schedule with due dates for articles that will be printed in the monthly Weld County 4-H Newsletter.

10. ROYALTY COMMITTEE

- Each committee member will be given specific duties
- Work closely with the Weld County Fair Coordinator
- Plan appearances for the Royalty. Prepare and send in entry forms as required and coordinate all participants for each event. Plan, prepare and coordinate appearances for the participants.
- Schedule times with the photographer
- Work with Weld County Fair Secretary preparing newspaper articles.
- Orders Royalty attire
- Coordinates shopping events with Royalty and parents. Approves all Royalty clothing.
- Designated clothing to be worn at each event.
- Organize and run the Royalty contest each year, including updating the Royalty contest guidelines, judges' sheets and schedule judges as required.
- Coordinate Royalty activities with various Weld County Fair event leaders to ensure the Fair events run smoothly and that Royalty members are prepared to carry out duties.
- Mentor Royalty members in public speaking, event behavior and manners, proper etiquette and seeking assistance as needed.
- Attend Royalty meetings.
- Help Royalty in organizing and running "Royalty for a Day" at the Weld County Fair.

11. PUBLIC BEHAVIORS FOR ROYALTY, FAMILIES & COMMITTEE MEMBERS

- Each member must always be on her/his best behavior while holding royalty title. People recognize Royalty wherever they are, at any time of day. Royalty members must be dressed appropriately.
- No swearing, smoking, alcohol consumption, use of any tobacco products and inappropriate social media while representing the Weld County Fair. Failure to comply with this rule may result in relinquishment of title at the discretion of the Royalty Committee and Weld County Fair Board.
- All Royalty shall dress appropriately in designated Western attire including tiara, sash, belt, buckle and hat at all appearances and events unless otherwise stated. Royalty is to be at the event on time. Remember, you represent the Weld County Fair.
- The Royalty will refrain from any public display of affection.

- Loud, disruptive, inappropriate language or behavior will not be tolerated. Use of cell phones is not allowed during official appearances. The result could be relinquishment of Title. The matter will be addressed with the Royalty Committee.

12. GRATITUDE

- Royalty is expected to write thank you notes when and to whom it is necessary as soon as possible. The Committee can be consulted for lists and recipients.
- All sponsor thank you notes and photographs will be delivered in a timely manner.

13. FUND RAISING

- The Royalty Program is funded as part of the Weld County Fair budget. Budgeted expenses of the Royalty Program are the responsibility of the Weld County Fair Board. Budget items may include clothing, buckles, contest expenses, parade entries, crowning expenses, and mileage.
- Royalty can raise funds for additional items not included in the budget and Royalty for a Day program. Expenses beyond budgeted expenses are the responsibility of individual participants.
- All monetary donations need to be payable to the Weld County Fair and taken to the Weld County Fair Coordinator within one week.
- Any donated funds that are not used during the current year's reign will be rolled over to support the next year's royalty court.
- Royalty will be expected to secure donations of \$750.00 each to support the program.

14. ONLINE BEHAVIOR

- Online behavior, including all social media, cannot contain any material that exploits or compromises the expectations of the Weld County Fair titles. This includes all social media, email, phone and all other means of communication. These accounts will be monitored by the Royalty Committee. Any inappropriate postings may result in relinquishment of the Royalty Title at the discretion of the Weld County Fair Board.

I have read the information and agree to the terms and conditions as stated.

Applicant signature: _____ **Date** _____

Parent/Guardian signature _____ **Date** _____

Sample of Required Events:

Monthly meetings set by Royalty Committee and/or Weld County Fair Board
Fair Board meetings – Everyone attends in January then alternating meetings.
Articles for the 4-H Newsletter – rotating responsibility
Shopping
Pictures
Royalty clinics
First Saturday in February - Beef ID Day
During the first week of May - Sheep and Goat ID Days – must attend one
June – Hoshiko Memorial Golf Tournament
July 4th or designated day Greeley Independence Day Parade
Second Tuesday of July – Greeley Chamber of Commerce Business Before Hours
July – Visit to Weld County Commissioner meeting
July – 4-H Fashion Revue
July - Royalty Contest
July – Northeast Weld County Fair – New Raymer
July – Weld County Fair – See details
August – Southeast Weld County Fair – Keenesburg
November – Greeley Light Parade

In addition to this schedule, the royalty is required to attend at least 75% of activities during June, July, August and September. Royalty have the option to attend more activities.

June:

Johnstown Parade
Grover Parade
Camp Cloverbud

August:

Kersey Parade
Ault Parade
Gilcrest Parade
Platteville Parade

July:

Rooftop Rodeo Parade Estes Parade
Eaton Days Parade
LaSalle Days Parade
Cheyenne Frontier Days Parade

September:

Windsor Harvest Parade
Evans Parade
Ft. Lupton Trapper Days Parade

Other Events:

January: National Western Stock Show
Colorado Farm Show

June: Grover Rodeo
November: Greeley Light Parade

Other Events as opportunities arise.

Typical Fair week (events and times are subject to change)

Sunday

Morning - Royalty for a Day

Dog Show

Monday

Help with interview judging as needed

Tuesday

1:00 - Help with Open Division judging and display set up

1:00 - Weld County Bred and Fed Market Goat Show – might help

Wednesday

9:00 - Market Goat Show

Thursday

Breakfast starts at 7:00

8:00 - Dairy Showmanship and Dairy Classes

1:00 - Dairy Heifer Sale

1:00 - Market and Breeding Goat Show

6:00 - Blow-n-Go Beef Showmanship

Friday

8:00 - Market Beef Show

1:00 (or following Market Beef) Breeding Beef

10:00 to 3:00 Nobel Senior Day

Saturday

8:00 - Swine Show

8:00 – Rabbit Show

9:00 – Poultry Show

9:00 – Pavilion Activities

6:00 – Catch-it Contests

Sunday

9:00 – Large Animal Showmanship

10:00 - Small Animal Showmanship

10:00 – Bucket Calf Show

11:00 – Parade

11:30 – Barbeque

1:00 – Awards Program

Horse Awards follow the Awards

Monday

2:15 - Lunch

2:45 – Junior Livestock Auction

Committee members:

Valerie Day, Chairperson

47258 CR 57

Ault, CO 80610

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Greeley, CO 80631

Office phone: 970-400-2085

e-mail: jkonkel@co.weld.co.us

WELD COUNTY FAIR ROYALTY APPLICATION

Name _____ Telephone _____

Address _____

Date of Birth _____ Age _____ Email Address _____

Parents Name and Address _____

School You're Attending _____

Year of Graduation _____

List projects exhibited at previous Weld County Fair _____

Organizations and Clubs (include name of clubs, chapters) _____

Name and contact information of 4-H Organizational leader or FFA Advisor _____

Office held in any organization _____

Special awards or honors _____

Hobbies _____

Family: brothers and sisters _____

Future plans _____

Please list three (3) references (one must be your 4-H leader or FFA Advisor) whom you intend to ask for a letter of reference. Please give each individual a copy of the reference information letter that must be received by June 29, 2018 at the Extension Office. ***It is applicant's responsibility to make sure that letters have been submitted.***

Name	Address	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**WELD COUNTY FAIR ROYALTY
LETTER OF REFERENCE**

DEADLINE: June 29, 2018

SUBMIT FORM DIRECTLY TO:

Weld County Fair
Attn: Royalty Committee
525 N 15th Avenue
Greeley CO 80631

For _____ Weld County Fair Royalty Applicant.
(insert name)

1. What abilities have you seen exhibited in this individual which would qualify her/him to be Weld County Fair Royalty (i.e. poise, appearance, confidence, responsiveness, personality)?

2. What experiences has this individual had that would make her/him knowledgeable of the Weld County Fair and the 4-H and FFA?

3. Additional information you would like to share with the judges in considering this applicant.

Letter of Reference written and submitted by: _____

Affiliation to applicant: _____

**WELD COUNTY FAIR ROYALTY
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Weld County Fair
Attn: Royalty Committee
525 N 15th Avenue
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Weld County Fair
Attn: Royalty Committee
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2. What experiences has this individual had that would make her/him knowledgeable of the Weld County Fair and the 4-H and FFA?

3. Additional information you would like to share with the judges in considering this applicant.

Letter of Reference written and submitted by: _____

Affiliation to applicant: _____

WELD COUNTY FAIR ROYALTY

ESSAY AND PHOTO FORM

Name _____

PHOTO

(Please include a recent photograph.
Current school photo is acceptable.)

In 150 words or less, explain why you want to be selected as
Weld County Fair Royalty.